

1. Go to https://www.mynic.net.my/mynic/auto_modify/.

MYNIC

Please enter MYNIC Registration No. **or** Domain Name

MYNIC Registration No.

Domain Name .com.my

2. The Billing Contact needs to enter the **MYNIC Registration No.** or **Domain Name**. Click **Modify** button.

MYNIC

Please enter MYNIC Registration No. **or** Domain Name

MYNIC Registration No.

Domain Name .com.my

3. The Billing Contact needs to choose **Billing Contact** for his/her contact type and enter his/her **User ID** together with **Password** for authentication.
4. There is a **Help** page that contact persons can go to for more information on the types of modification that can be carried out by the relevant contact person.
5. Click **Login** button.

MYNIC

Modify Domain Name Record of mynic-abc.com.my
Please select your contact type:

<input type="radio"/> Administrative Contact Help	<input type="radio"/> Technical Contact Help	<input checked="" type="radio"/> Billing Contact Help
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UserID :

Password :

Forgot your UserID? Check it out [here](#).
Forgot your password? Reset it [here](#).

6. Click **Option 1** (i.e Change Password).



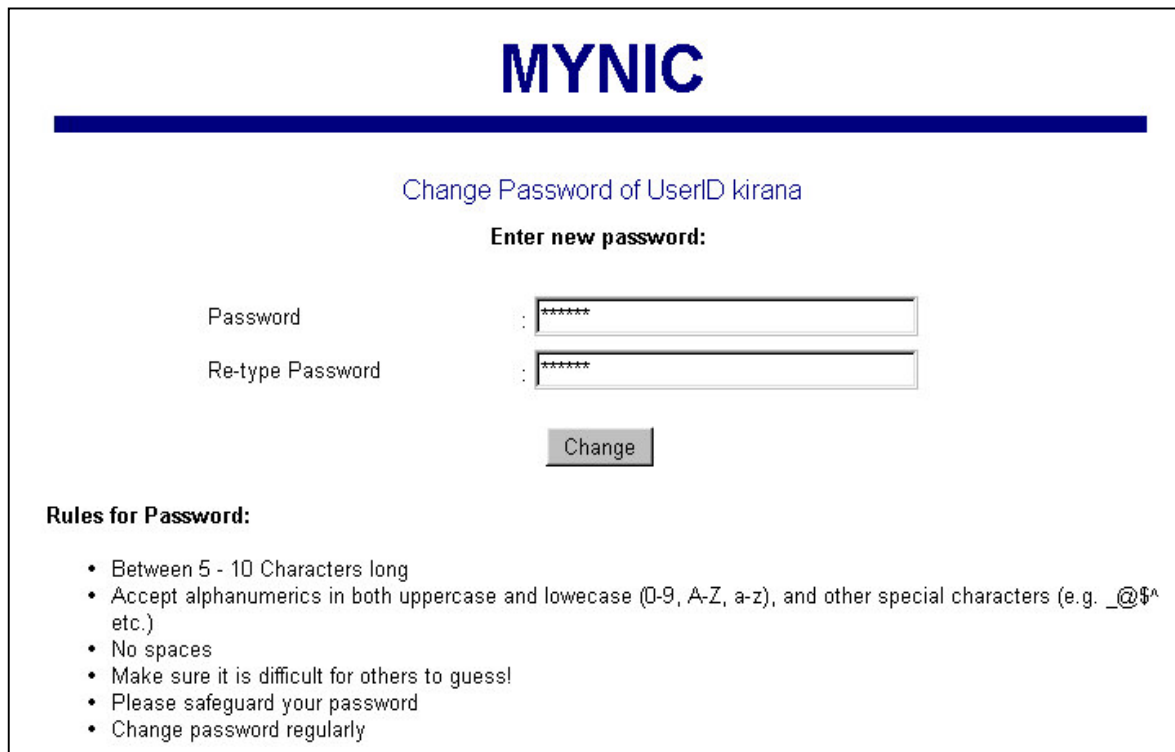
MYNIC

Billing Contact of Domain Name **mynic-abc.com.my**
Please select your option:

Important Note: Any modification done to a handle's record will apply to all domain names tied to that handle.
Please refer to our FAQ for details.

Option 1 :	▪ Change Password
Option 2 :	▪ Modify Billing Contact Record
Option 3 :	▪ Appoint New Invoicing Party

7. Enter the **new password** twice. Click **Change** button.



MYNIC

Change Password of UserID kirana

Enter new password:

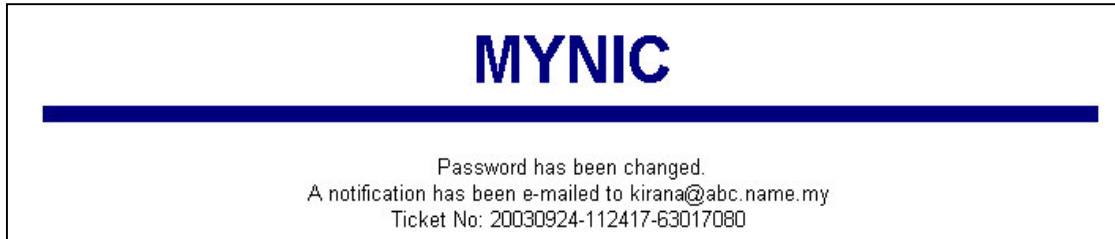
Password :

Re-type Password :

Rules for Password:

- Between 5 - 10 Characters long
- Accept alphanumeric in both uppercase and lowercase (0-9, A-Z, a-z), and other special characters (e.g. _@\$^ etc.)
- No spaces
- Make sure it is difficult for others to guess!
- Please safeguard your password
- Change password regularly

- The Billing Contact is informed that his/her password has been changed and notification e-mail has been sent to him/her (**Appendix 1**). In the notification e-mail, the User ID is displayed but the Password is only displayed as “ ** “ as it has been encrypted by the system.



Important Note:

Once password is changed, the Billing Contact need to login again from section 3 (page 2) using the new password. Subsequent pages cannot be accessed otherwise.



APPENDIX1

Date: Wed, 24 Sep 2003 11:24:23 +0800 (MYT)
From: MYNIC Domain Name Registration <domreg@mynic.net.my>
To: kirana@abc.name.my
Subject: [20030924-112417-63017080] Modified - mynic-abc.com.my (Change Password)

Billing Contact Password Change

MYNIC Handle: CPB012255

UserID = kirana
Password = *****

Please take note:
The number of asterisks (*) does not reflect the number of characters used in password creation.

Thank you.

Regards,

<MYNIC Standard Signature>

*** Please note that contents of e-mails in Appendix 1 may be subject to change**