

1. Go to https://www.mynic.net.my/mynic/auto_modify/.
2. The Billing Contact needs to enter the **MYNIC Registration No.** or Domain Name. Click **Modify** button.

Please enter MYNIC Registration No. **or** Domain Name

MYNIC Registration No.

Domain Name

3. The Billing Contact needs to enter his **User ID** and **Password** for authentication.
4. Click **Login** button.

Modify Domain Name Record of danny.name.my
Please select your contact type:

| | | |
|--|--|--|
| <input checked="" type="radio"/> Administrative Contact Help | <input type="radio"/> Technical Contact Help | <input type="radio"/> Billing Contact Help |
|--|--|--|

UserID :

Password :

Forgot your UserID? Check it out [here](#).
Forgot your password? Reset it [here](#).

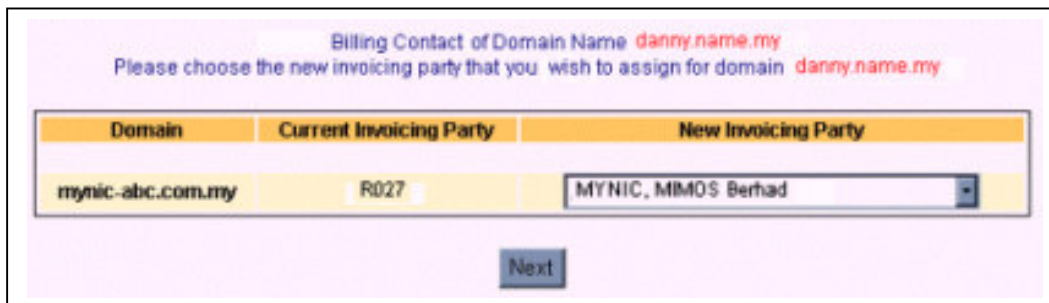
- Click **Option 3**. Under this option, the Billing Contact can appoint a **New Invoicing Party**. Please refer to our FAQ for more information on the role of the Invoicing Party.



Billing Contact of Domain Name **danny.name.my**
Please select your option:
Important Note: Any modification done to a handle's record will apply to all domain names used to that handle.
Please refer to our FAQ for details.

- Option 1** :
 - Change Password
- Option 2** :
 - Modify Billing Contact Record
- Option 3** :
 - Appoint New Invoicing Party

- Billing Contact needs to choose the Invoicing Party from the pull down menu and click **Next** button to proceed.



Billing Contact of Domain Name **danny.name.my**
Please choose the new invoicing party that you wish to assign for domain **danny.name.my**

| Domain | Current Invoicing Party | New Invoicing Party |
|------------------|-------------------------|---------------------|
| mynic-abc.com.my | R027 | MYNIC, MIMOS Berhad |

Next

7. Billing Contact needs to confirm and click **Yes** button to complete the process.

Billing Contact of Domain Name **danny.name.my**

Transfer domain Invoicing Party

| New Invoicing Party Details | |
|--------------------------------|------------------------|
| MYNIC Handle | : MYNIC |
| Invoicing Party Contact Person | : MYNIC Billing Unit |
| Organisation Name | : MYNIC, MIMOS Berhad |
| Address Line 1 | : |
| Address Line 2 | : |
| Address Line 3 | : |
| Postcode | : 57000 |
| Town | : Kuala Lumpur |
| State | : Wilayah Persekutuan |
| Organisation Phone Number | : 03- 89917272 |
| Organisation Fax Number | : 03- 89917277 |
| E-mail address | : billing@mynic.net.my |

Confirm appointing new Invoicing Party for domain name **danny.name.my** to "MYNIC, MIMOS Berhad" ?

8. The Billing Contact is informed that his/her request has been done and an acknowledgement e-mail has been sent to the relevant contact person(s) (**Appendix 1**).

New Invoicing Party for domain name **danny.name.my** has been successfully appointed to "MYNIC, MIMOS Berhad"



APPENDIX 1

Date: Thu, 1 Jul 2004 18:17:02 +0800 (MYT)
From: domreg@mynic.net.my
To: syafiqah@hotmail.com
Cc: solehah@yahoo.com, basri@hotmail.com, domreg@mynic.net.my, billing@mynic.net.my
Subject: [20040701-181650-30536566] Invoicing Party Transferred – danny.name.my

- New Invoicing Party Transferred

New Invoicing Party

| | |
|--------------------------------|----------------------------|
| MYNIC Handle (Current) | : R027 |
| MYNIC Handle (New) | : MYNIC |
| Invoicing Party Contact Person | : MYNIC Billing Unit |
| Organisation Name | : MYNIC MIMOS Berhad |
| Organisation Address | |
| Address Line 1 | : Technology Park Malaysia |
| Address Line 2 | : |
| Address Line 3 | : |
| Postcode | : 57000 |
| Town | : Kuala Lumpur |
| State | : Wilayah Persekutuan |
| Organisation Phone Number | : 603-89917272 |
| Organisation Fax Number | : 603-89917277 |
| E-mail address | : billing@mynic.net.my |

Thank you.

Regards,

<MYNIC Standard Signatures>

*** Please note that contents of e-mails in Appendix 1 may be subject to change**